

DUDDON PARISH COUNCIL

Minutes of the AGM meeting held on Thursday 22 May 2025 in the Rankin Room at the Victory Hall.

Present: Cllr J Brakewell, Cllr C Edmondson, Cllr V Glessal, Cllr J Lancaster, Cllr S Lane, Cllr I Longworth (Chair) and Cllr M Ramsbottom.

Also present: C Adams (Parish Clerk)

099/25 Election of Chairman for the year 2025/26.

Cllr Longworth was nominated and seconded

Resolved that Cllr I Longworth will be chair for the year 25/26.

Cllr Longworth agreed to take the chair on condition that someone else reads the charter out on charter day.

100/25 To receive the chairman's declaration of office

Resolved to note that the chair signed her acceptance of office form.

Newly Co-opted Cllr Ramsbottom also signed his declaration of office form.

101/25 To appoint a vice chairman for the year 2025/26.

Resolved that Cllr J Brakewell will be the Vice chair for the year 2024/25.

102/25 Apologies

Resolved to accept apologies from Cllr D Hatton, Cllr M Kirkbride and Cllr P Robinson.

103/25 Requests for Dispensations

Resolved to note there were no requests for dispensations.

104/25 Declarations of Interest

Resolved to note there are no declaration of interests.

105/25 To consider if there are any items on the agenda from which the press and public should be excluded.

Resolved to note there are no items on the agenda from which the press and public should be excluded.

106/25 Minutes

Resolved that the minutes of the meeting held on Thursday 24th April 2025 to be signed by the chair as a true record.

107/25 Chairs Annual Report and Announcements

Cllr Longworth reported that in the last 12 months it has been agreed to reinstate the car parking area at the allotment. It has also been agreed to upgrade the pump track in Wilson Park. It will be good to see that work completed in the coming months.

108/25 Public Participation

- a) Cllr Matt Brereton was in attendance and reported patching on the highways. He will chase up Princes Street and parts of Woodland resurfacing.
Residents have raised concern with him about the work that Fibrus are doing.
Concern had also been raised with him about the noise levels at Granite Setts
Call for sites has been published but there is nothing in our parish in it. He suggested a neighbourhood plan will help with land allocations.
Suggestions for Duddon Bridge are to have webcams and water mark poles.
He also advised that Westmorland and Furness are doing an audit on Street signs.
Concern was raised with Cllr Brereton about speeding traffic down Church Street and Sation Road.
- b) Local Police were not in attendance but had sent the following report:
Tied up with the runup to Appleby so wont be able to attend this evening.
Nothing jumped out at me from the logs other than the Quad bike theft on the Mosses from Angerton at the start of the month.
- c) No residents were in attendance

109/25 Consultations

- a) Shape the future of pump tracks in Westmorland and Furness
Resolved that the Parish Council have no comments as a corporate body but can complete the survey as individuals.
- b) Broughton Post Office
Resolved to reply to the consultation raising concern about the potential loss of Post office which is a valuable asset to our community and to advise that Victory Hall could be a possible venue if no other alternative can be found.
- c) **Nature Recovery across Cumbria**
Resolved that the Parish Council have no comments as a corporate body but can complete the survey as individuals.
- d) Waste and recycling options
Resolved that the Parish Council have no comments as a corporate body but can complete the survey as individuals.

110/25 Donkey Rocks

Adjourned until the next meeting.

111/25 Charter Day Arrangements

No updates from Cllr Kirkbride.

Resolved to note that the clerk has had a meeting with Westmorland and Furness mainly regarding the invitation list, catering arrangements and funding. It was noted that Westmorland and Furness have done the Risk assessment, road closure and insurance is in place. It was also **Resolved** that the Parish Council will not contribute to the funding.

112/25 Parish Cllrs Surgeries

Cllr Glessal and Cllr Edmondson reported concern was raised regarding a broken sign at Broughton Park. Trees need cutting back on Foxfield Road and concern raised about a blocked drain. The next surgery will be on the 10 June 2025 between 10.45 and 12 noon at the Square cafe.

113/25 Dates and times of meetings for 2025/26

Resolved to accept the calendar of meetings for the next 12 months which will every 4th Thursday with the exception of August and December.

- 114/25 Review of the following Governing Documents and Policies:**
Resolved to note the following have been reviewed, minor changes to the financial regulations have been made in order to bring them in line with model regulations.
- a) Standing Orders
 - b) Financial regulations
 - c) Code of conduct
 - d) GDPR Policy
 - e) Risk Assessment Policy
 - f) Risk Assessment
 - g) Health and Safety
 - h) Equal Opportunities
 - i) Retention of Documents
 - j) Press and Media
 - k) Dignity at Work Policy
 - l) Social Media
 - m) Complaints Procedure
 - n) Safeguarding
 - o) Vexatious Policy
 - p) Volunteer Policy
 - q) Protocol on the recording and filming of council meetings
 - r) Sexual Harassment Policy
 - s) Co-option Policy
- 115/25 Subscription Renewals**
Resolved to renew the following subscriptions:
- a) CALC
 - b) ICO
 - c) Allotment Society
 - d) Scribe
 - e) SLCC
- 116/25 To appoint working groups for 2024/25**
a) The finance working group will be:
Cllr Glessal, Cllr Edmondson, Cllr Lane and Cllr Longworth
- 117/25 Brown Cow Institute (Proceeds Charity)**
Cllr Brakewell was nominated as the sixth trustee for the above named charity.
- 118/25 Delegation Scheme**
Resolved to note the Delegation scheme has been reviewed and no changes made.
- 119/25 Training**
Resolved to note there are no training requirements this month.
- 120/25 Financial Matters**
Resolved to make the following payments:
- | | | |
|------------------|---|--------|
| Waterplus | £ | 21.28 |
| SRCL | £ | 72.00 |
| Chatsworth Signs | £ | 51.11 |
| TEEC | £ | 36.00 |
| Tesco Mobile | £ | 8.00 |
| Salary | £ | 693.81 |

Hawthwaite Garden Services	£ 550.00
Victory Hall	£ 65.50
NPower	£ 102.09
Waterplus	£ 28.89
Happy Go Cleaning	£ 520.00
Unity Trust	£ 6.00

Resolved to note the following receipts:

Land Rent	£ 55.00.
Precept	£37,605.00

121/25 Insurance

Resolved to stay with Clear Insurance for the 2025/26 year.

122/25 Election of Parish Member to the Lake District National Park Authority – South Distinctive Area

Resolved to note you do not require a meeting to collect individual votes, the process can all be done via email, each councillor has his or her own personal vote, you then collate the votes and return them to us. We have to have that deadline as we have a date in early June that we have to inform DEFRA by which is non-negotiable.

We add up the total votes received for each candidate and the one with the most votes is elected as the parish member.

123/25 Allotments

Resolved that Cllr Robinson and the clerk can hold a meeting with the allotment holders and report back to the parish council at the June meeting.

124/25 Planning Applications (Planning applications can be viewed on the relevant authority's website)

Resolved to note the following:

Appeal

Appeal Ref: APP/Q9495/W/24/3348408 Redundant Barn, Hall Dunnerdale, Seathwaite LA20 6ED
 • The appeal is made under section 78 of the Town and Country Planning Act 1990 (as amended) against a refusal to grant planning permission. • The appeal is made by Mr & Mrs R & L Hibbert against the decision of the Lake District National Park Authority. • The application Ref is 7/2023/5740. • The development proposed is conversion of 1 Barn to 1 Dwelling (holiday or permanent occupation) (Resubmission of Application Ref: 7/2022/5674). Decision 1. The appeal is dismissed.

To note

LDNP online sessions will explore the full planning process, giving an overview of: the Local Plan and plan-making; when planning applications are needed; how applications are handled and assessed; tips to help you comment effectively on applications; and a look at the enforcement of planning controls.

The sessions will be delivered by Andrew Smith, Head of Development Management at the Lake District National Park Authority.

Wednesday 11 June, 7pm to 9pm (online via MS Teams)

Wednesday 27 August, 7pm to 9pm (online via MS Teams)

125/25 Councillors Reports

There was a reminder of the clear up day at the park on the 28th June 2025.

Concern was raised regarding an Ash tree looking dangerous at the railings where the showfield is

126/25 Date of Next Meeting

Resolved to note the next Parish Council meeting will be on 26th June 2025.